

APPENDIX 1



Office of the Scottish **Charity Regulator**

| Trustees' Annual Report for the period | | | | | | |
|--|-------------------|----------|------|-----------------|-----|---------|
| | Period start date | | | Period end date | | |
| | Day | Month | Year | | Day | Month |
| From | 1 | November | 2020 | To | 31 | October |

Reference and administration details

| | | |
|--|--------------------|--------------------------|
| Charity name | Code the City | |
| Other names charity is known by | | |
| Registered charity number | SC047835 | |
| Charity's principal address | 9 Cattofield Place | |
| | Aberdeen | Postcode AB25 3QN |

Names of the charity trustees on date of approval of Trustees' Annual Report

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1 | Ian Watt | | | |
| 2 | Bruce Scharlau | Treasurer | | |
| 3 | Andrew Sage | | | |
| 4 | Karen Jewell | | Joined 29/09/2021 | |
| 5 | Pauline Cairns | | Joined 29/09/2021 | |
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

| Name | Dates acted if not for whole year |
|----------------|-----------------------------------|
| Karen Jewell | Joined 29/09/2021 |
| Pauline Cairns | Joined 29/09/2021 |
| | |

Structure, governance and management

| | |
|-------------------------------------|---------------|
| Type of governing document | Deed of Trust |
| Trustee recruitment and appointment | |

Objectives and activities

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| Charitable purposes | <p>The advancement of science and the advancement of education in service design, computing science and coding using open data for the public benefit in the City of Aberdeen and such other places as the trustees may decide and in furtherance of this by;</p> <ul style="list-style-type: none"> i) Promoting the potential of design-led approaches to tackle the challenges of modern life ii) Promoting education and instruction in programming, computer science and design-led creative problem solving iii) Promoting events to deliver design solutions to social issues iv) <u>Working in partnership with other bodies to achieve the</u> |
| Summary of the main activities in relation to these objects | <p>This last year we spread our work remotely across a number of areas:</p> <ul style="list-style-type: none"> i) Providing facilitation of co-design hack events under our 'coding for public good' space. We ran four events this year. ii) Hosting the first Scottish Open Data Unconference to provide space for discussions around the use, opportunities and challenges of open data in Scotland. iii) Organising and delivering monthly meetups for Python developers, and for data scientists in order to share ideas, and help each other learn more about these two areas. iv) Running bi-monthly Young Coders learning sessions from 14 Sept 2019 to 04 March 2020. These attracted 114 young people to 10 sessions with a total of 24 volunteers. v) Running Aberdeen Data Meet-ups which between November 2019 and March 2020 saw 261 attendees come to 5 events at which we had 12 speakers on a variety of data |

Achievements and performance

Summary of the main achievements of the charity during the financial period

[Code The City 21: Put Your City on the Map](#) 28/29 November 2020 generated four projects, one of which, the Waste Wizards continues as a project online which explore the use of OpenStreetMap and Wikidata in sharing Open Data about UK Council recycling services.

[Code the City 22 – The Environment](#) on 20/21 March 2021 had three projects with both the Bioregional Dashboards and Waste Wizards continuing from the previous event. The website <https://openwastemap.uk> was launched as a result of this event. This was underpinned by Open Streetmap data and [922 HWRCs](#) which had been added to Wikidata.

[Code the City 23 – The Future of the City](#) on 12/13 June 2021 saw the start of the OD Bods work, which has continued to grow in its focus on highlighting the location and quantity of Open Data in Scotland available via local and regional government bodies. Their work, '[a] crowdsourced open data portal, aggregating open datasets across Scotland' can be found at <https://opendata.scot>

For World Open Data Day, 6 March 2021, we ran a taster session online for people to [use WikiData to model Aberdeen's Industrial Heritage](#). This was the type of session we try to run regularly so that people learn the power of Wikidata and how easy it is for them to get started.

We also hosted the [Scottish Open Data Unconference](#) 2/3 October 2021 with a good turn-out of people on both days of the event. Saturday saw nine sessions, while Sunday there were ten sessions.

We also helped guide a few other projects about Aberdeen too. One was to make the data from the Register of Returned Convicts of Aberdeen (1869-1939) available via Wiki Data, as written up in two blog posts. The first post covered the [rationale of opening up the data](#), while the second post [covered the methodology](#).

The other project digitized the Harbour Arrivals physical records for the period 1914 to 1920 were transcribed into a spreadsheet with a [website](#) built to make the data open for anyone to explore and use. In 2021 a [data story](#) was created focusing on the type of ships coming into the harbour from various ports, the imports to sustain the region, and the comments recorded by harbour staff.

We continue to run Aberdeen Python User Group meetings. There were eleven meetings this year with ten speakers and 251 attendees.

Financial review

Brief statement of the charity's policy on reserves

We continue to hold enough to cover expected outgoing payments, and aim to build this up so that we can cover one or more events if we want to run one without needing a sponsor.

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| Details of any deficit | There was a small deficit in this accounting period, which was covered by charity reserves. |
| Donated facilities and services (if any) | |

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Other optional information

2020/2021 was a year of holding our own at Code the City. We ran various virtual events, which included a reasonable number of attendees from beyond Aberdeen; we saw attendance across the length and breadth of the UK and international attendees from the Netherlands, Sweden and Switzerland. These international attendees contributed to projects that had the potential to benefit the citizens of Aberdeen that our remit looks to support. This was a positive development seeing as it was the first time we had attracted an overseas audience since CTC4 back in 2015 and demonstrated that our message and vision is spreading beyond our traditional geographical base.

As noted above we helped launch a few initiatives, which have now taken on lives of their own, which is good to see. This also brought new people to our work.

While we are still collaborating with the Air Aberdeen group (<https://www.airaberdeen.org>) this slowed down to almost no progress in this space. We will need to monitor this area, and see how we might be able to help move it forward in the future as more 'in person' events take place. We continue to be interested in this effort, with existing devices continuing to generate substantial open data every few minutes, and will do so as soon as conditions enable us to move it further along.

Our mission as a charity to use code and data for civic good. We work in the civic space to raise the profile of these as engines of social change. Our events either formally or informally help attendees learn new skills. We continually find in our activities that we need to remind people that open data has the power to bring about economic, social, environmental, and other benefits for everyone. It should be the fuel of innovation and entrepreneurship, and provide trust and transparency in government.

Intern Project - Summer 2021

We took on our first intern this summer. Sara, a post-grad student from Edinburgh University worked with our trustee Ian, a group of volunteer transcribers, and Aberdeen City and Aberdeenshire Archives to open up data and images from the Aberdeen Register of Returned Convicts 1869 to 1939. This resulted in structured [open data for 248 convicts](#) being made available, as well as [59 images of them](#) being licenced for reuse.
<https://codethecity.org/2021/07/22/open-data-aberdeen-convicts/>

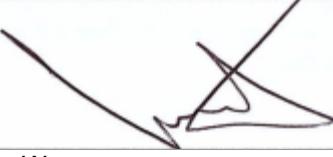
Award nominations

For the second year running Ian received an honourable mention in the UK Wikimedian of the Year awards.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|------------------------------|---|--|
| Signature(s) |  |  |
| Full name(s) | Ian Watt | Bruce Scharlau |
| Position (e.g. Chair) | Trustee | Treasurer |
| Date | | 21 July 2022 |